




The Role of DMSFI-LRC in the New Normal Teaching and Learning

A photograph of a modern library interior with bookshelves, colorful seating, and a large screen.

 **LIBRARY HOURS**
MONDAY TO FRIDAY
8:00 AM – 5:00 PM

LEARNING RESOURCE CENTER

 (082) 298-7212  @DMSFIlearningresourcecenter  luz@email.dmsf.edu.ph  3rd fl. New Bldg. DMSF, Bajada, Davao City

The integral function of the academic library is to support teaching and research in higher education. In the blended Learning set-up, Library provides integrated access to all sorts of Library resources and services both traditional and virtual.

Services offered:

Traditional

- Online Public Access Catalog (OPAC) Assistance
 - Reference Service
 - Document Delivery
- Access to Online Databases
 - Circulation Service
- Individual Research & Group Discussion

Virtual

- Online Public Access Catalog (OPAC) Assistance
 - Reference Service
 - Document Delivery
- Access to Online Databases

1. Online Public Access Catalog (OPAC) Assistance

A bibliographic information service which aims to help users to locate and retrieve library materials available inside the DMSFI Libraries. Please visit our website www.dmsf.edu.ph –Library OPAC

2. Circulation Service

Circulation service happen in an actual Service Desk, it is an act in which library personnel assists users in the lending and returning of library materials during all hours of library operation.

Book reservations and renewal could be made via telephone, email, text, or chat services with the librarian. Borrowers will show the approval message to the DMSF guard in order for them to be allowed to enter the school and the library as well to pick up the materials being reserved.

3. Document Delivery Service

The document delivery service is a process where the printed journal articles, book chapters, and other printed resources are scanned and made ready for pick-up or sent electronically via email.

4. Ask a Librarian: Reference Service

This service replies to users' library and information inquiries. A service that can be served in face-to-face, virtual, or electronically. The primary function of this service is to help users find sources and resources for their research. Also, gives alerts and follow-ups to users' information research and study.

5. Individual Research & Group Discussion

Individual Research

For student who wants to use the library facilities and resources, he must write a letter of intent address to the Head Librarian noted by the College Dean.

Group Discussion

Students who want to use the discussion room must ask a recommendation from their faculty and approval from the College Dean before they can use the library facility. The capacity of each room is limited up to 4 persons.

6. Access to Online Databases

Access to LRC Subscribed Online Databases and updated OPEN ACCESS databases are posted in the Library Website.

For assistance, kindly **ASK A LIBRARIAN**.

VIRTUAL LIBRARY



To know the latest information and services of library, please visit DMSFI webpage at <http://www.dmsf.edu.ph/> click the **LIBRARY** tab in the **Main Menu** located in the left side of the page.

LIBRARY Facebook Page

WE ARE ONLINE



To keep updated of the latest information about library collection, services, events, research resources and other news, please like & follow our facebook page at **DMSFI – Learning Resource Center** (@DMSFIlearningresourcecenter)

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